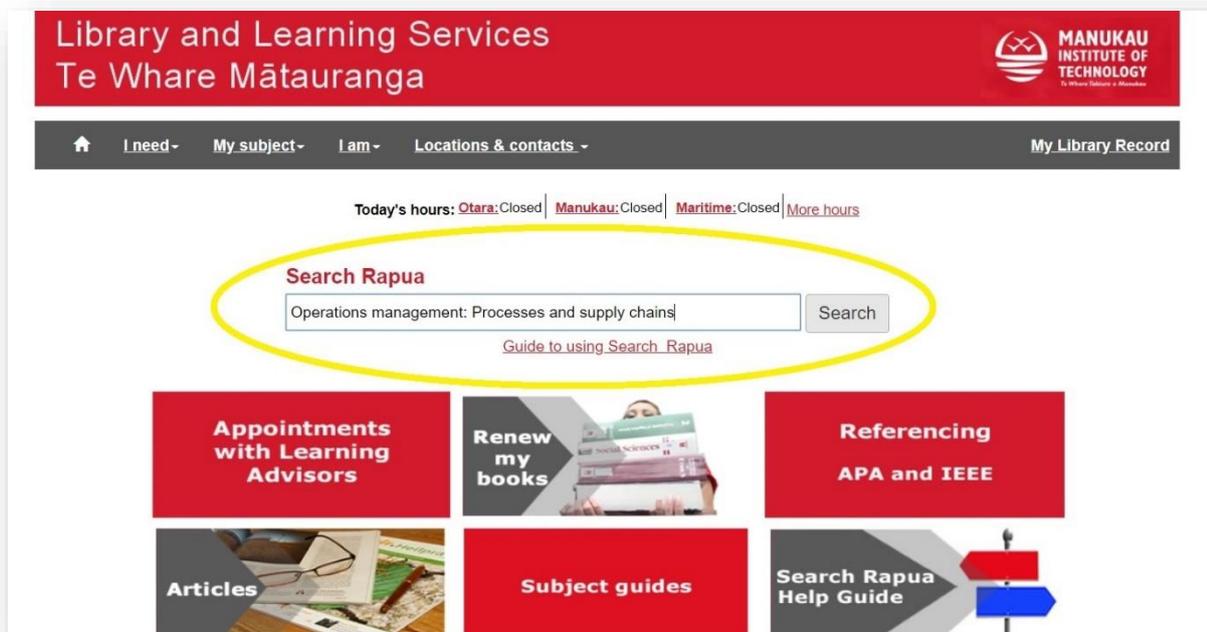


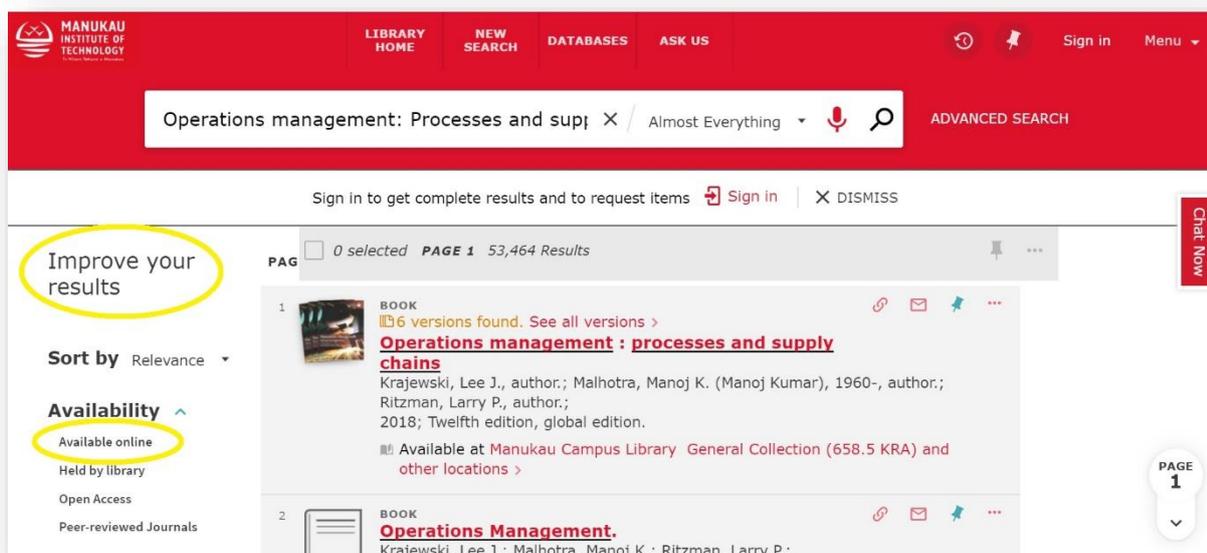
## How to access eBooks and online journal articles

### How to search for an eBook/online journal article

1. On the library website, put your keywords (or the title of the book/article or the author) into 'Search Rapua' and click 'search'.



2. If you are specifically looking for an online item you can refine your search by clicking 'available online' on the left under 'Availability'. If you scroll further down on the left you can also click on 'books' or 'articles' under 'Resource Type'.



## How to access the eBook or online journal article

3. Click on the title of the eBook/article you are interested in. Any items you can access online will say 'Available Online'.

The screenshot shows a library search results page. On the left, there are filters for 'Active filters', 'Improve your results', 'Sort by' (set to Date-newest), 'Availability' (with options for 'Available online' and 'Held by library'), and 'Library' (listing Manukau Campus Library, Maritime School Library, and Otara Campus Library). The main results area shows three entries for the book 'Operations management : processes and supply chains' by Krajewski, Lee J., Malhotra, Manoj K. (Manoj Kumar), and Ritzman, Larry P. The first entry is circled in yellow and includes a red link labeled 'Available Online >'. The second entry is also circled in yellow and includes a red link labeled 'Available at Maritime School Library General Collection (658.5 KRA) >'. The third entry is also circled in yellow and includes a red link labeled 'Available Online >'. The top of the results area shows '0 selected 6 Results'.

4. To access the eBook/article click on the red link showing under 'View Online'.

The screenshot shows the detailed view of the eBook 'Operations management : processes and supply chains' by Krajewski, Lee J., Malhotra, Manoj K. (Manoj Kumar), and Ritzman, Larry P. The page includes a 'MANUKAU INSTITUTE OF TECHNOLOGY' logo on the left. The main content area shows the book title, authors, and edition information. Below this, there are several sections: 'TOP', 'SEND TO' (with a 'Send to' input field), 'VIEW ONLINE' (with a red link labeled 'View Online' circled in yellow), 'DETAILS', and 'LINKS'. The 'VIEW ONLINE' section includes a 'Full text availability' box with the text 'Ebook Central Perpetual, DDA and Subscription Titles' and a red link icon. Below this, there are icons for 'CITATION', 'EXPORT RIS', 'PRINT', 'PERMALINK', and 'EMAIL'. The bottom of the page shows a 'Details' section with an input field.

5. You should now have access to the item.

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Operations Management: Processes and Supply Chains, Global Edition  
Lee J. Krajewski, Manoj K. Malhotra, and Larry P. Ritzman

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12

AUTHORS  
Lee J. Krajewski,  
Manoj K. Malhotra,  
and Larry P. Ritzman

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